

## **KINESIOLOGY PRACTICUM DESCRIPTION**

**Practicum Position Title:** Program Leader

**Agency/Company:** Vecova Aquatics, Health and Fitness <https://vecova.ca/>

**Locations:** 3304 33<sup>rd</sup> St NW

**Terms Available:** Fall, Winter, or Spring

**Number of Positions:** 1

**Specified Schedule:** TBD according to the Organization and the Practicum Student's schedule (5-6 hours / week for 12 weeks in Fall & Winter Terms and 10-12 hours / week for 6 weeks in Spring Term). **Schedule will include Saturday afternoons.**

Varies depending on student availability, however Saturday afternoons are mandatory

**Vecova** is a leading edge, registered and accredited charitable organization that has been meeting the lifelong and changing needs of persons of all abilities and the community since 1969. We believe in and are always working towards Inclusion, Innovation, and Impact. Our goal is good health and wellbeing for Albertans of all abilities.

### **Project Duties/Responsibilities:**

In Aquatics, Health and Fitness, we deliver programs for parents & babies, swim lessons for all ages and abilities, fitness classes, and Rehabilitation and Social and Community programs for people of all ages and abilities. This practicum position would be focused on the Rehabilitation and Social and Community programs we have running which include: Dementia programs, Explore Abilities, with the opportunity of many others.

The practicum student will be responsible for:

- Leading the Children's Adapted Recreation Program which includes programming each week, attending the class, and leading the volunteers (training, mentoring, assisting, etc.)
- Assisting with the creation of new inclusive programs
- Assisting with the programming of new and ongoing programs
- Attending specific programs to help the main therapist and gain experience in a new area (ex. Dementia under a Recreation Therapist, and Explore Abilities Program)

### **Required Student Qualifications:**

- Police Check with Vulnerable Sector Search prior to start date
- Current CPR and Standard First Aid
- Motivated, organized, natural leader and great team player
- Good at working independently of supervision

**On-Site Supervisor:** Heather Burke [hburke@vecova.ca](mailto:hburke@vecova.ca)

# Kinesiology Practicum Application

## Placement: Vecova Aquatics, Health and Fitness

Submit together to [knespracticum@ucalgary.ca](mailto:knespracticum@ucalgary.ca):

- Completed Practicum Application
- Confidentiality Agreement

Submit to Vecova:

- Police check with Vulnerable Sector

### INSTRUCTIONS

1. Contact the on-site supervisor to arrange an interview.
2. Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
3. Submit application and required documentation (if applicable) to [knespracticum@ucalgary.ca](mailto:knespracticum@ucalgary.ca); our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

### STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW

<b>Practicum Term</b>		
<input type="checkbox"/> Fall _____ (year)	<input type="checkbox"/> Winter _____ (year)	<input type="checkbox"/> Spring _____ (year)
<b>Student Information</b>		
<b>Name:</b>	<b>UCID:</b>	
<b>Phone Number:</b>	<b>Email:</b>	@ucalgary.ca
<b>Student Practicum Expectations:</b> Why have you chosen this practicum placement? (1-2 sentences)		
<b>Code of Conduct</b>		
Students are responsible for compliance with the <a href="#">University of Calgary's Code of Conduct</a> .		
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have read and understood the University of Calgary's Code of Conduct.	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a pre-existing relationship(s) with person(s) (work, volunteer or personal) associated with this practicum placement? <b>If yes, please briefly explain the nature of the relationship:</b>	
<b>I agree that:</b>		
<ul style="list-style-type: none"> <li>• No salary or payment will be received based upon my participation in a Kinesiology practicum placement</li> <li>• I will meet the expectations of the practicum placement for which I am applying</li> <li>• I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).</li> <li>• I will complete 60-72 hours within the dates of the term.</li> </ul>		
<b>Start Date</b> (first day of lectures)	<b>End Date</b> (last day of lectures)	
_____	_____	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.		
<b>Student's Signature:</b>	<b>Date:</b>	

### ON-SITE SUPERVISOR PORTION

<b>Name:</b>	<b>Organization:</b> Vecova Aquatics, Health and Fitness
<b>Phone:</b>	<b>Email:</b>
<b>As the On-Site Supervisor, I agree that:</b>	
<ul style="list-style-type: none"> <li>• No salary or compensation will be given to the practicum student</li> <li>• I will provide sufficient hours (60-72 hours) <u>within</u> the term dates above, and spread evenly throughout the term (approx. 5-6 hrs/wk in Fall and Winter / 10-12 hrs/wk in Spring)</li> <li>• I will complete a mid-point and final evaluation for the practicum student</li> <li>• I will provide sufficient supervision, and guidance during this practicum placement</li> <li>• I will send any changes / updates to <a href="mailto:knespracticum@ucalgary.ca">knespracticum@ucalgary.ca</a> for approval / updating <input type="checkbox"/> I agree with the above-mentioned terms and conditions.</li> </ul>	
<b>On-Site Supervisor's Signature:</b>	<b>Date:</b>

## **CONFIDENTIALITY AGREEMENT**

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to [knespracticum@ucalgary.ca](mailto:knespracticum@ucalgary.ca) .

THIS AGREEMENT is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BETWEEN: \_\_\_\_\_

(hereinafter called the “**Agency**”)

AND: \_\_\_\_\_

(hereinafter called the “**Student**”)

**Whereas:**

It is the Student’s legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. (“Confidential Information”).

**And whereas:**

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the Freedom of Information and Protection of Privacy Act and the Health Information Act (“Policies and Procedures”).

**In witness hereof, the parties agree as follows:**

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

**Agency**

**Student**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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2500 University Drive N.W., Calgary, Alberta, Canada T2N 1 N4 [ucalgary.ca /knes](http://ucalgary.ca/knes)