

KINESIOLOGY PRACTICUM DESCRIPTION

Practicum Position Title: Adapted Recreation Leader

Agency/Company: Vecova Aquatics, Health and Fitness <https://vecova.ca/>

Locations: 3304 33rd St NW

Terms Available: Fall, Winter, or Spring

Number of Positions: 10

Specified Schedule: TBD according to the Organization and the Practicum Student's schedule (5-6 hours / week for 12 weeks in Fall & Winter Terms and 10-12 hours / week for 6 weeks in Spring Term). **Hours will be scheduled on Saturday afternoons 12:15 – 2:45 pm (Children 6-11 yrs) & 2:45 – 5:15 pm (Youth 12-17 yrs).**

Vecova is a leading edge, registered and accredited charitable organization that has been meeting the lifelong and changing needs of persons of all abilities and the community since 1969. We believe in, and are always working towards Inclusion, Innovation, and Impact. Our goal is good health and wellbeing for Albertans of all abilities.

Project Duties/Responsibilities:

In Aquatics, Health and Fitness, we deliver programs for parents & babies, swim lessons for all ages and abilities, fitness classes for seniors, and Rehabilitation and Social and Community programs for people of all ages and abilities.

This practicum position would specifically be helping with the Adapted Recreation programs. This program is 1hr in the gym focusing on a different sport each week, and 1 hr in our warm water pool. Hours may vary depending on semester. Training and some meetings are required (both must occur during practicum term).

Under the supervision of the Aquatics, Health and Fitness Assistant Manager, the Adapted Recreation Program Leader and the practicum student Program Leader, the practicum student will be responsible for:

- Plan and execute 1 week of activities for the entire group
- Work with a team of volunteers during the Adapted Recreation programs
- Work with the same 1 or 2 children each week
- Participate in the gym & swim portions of the program
- Learn your assigned child's strength & weakness' and adapt activities to their needs
- Communicate with parents
- Ensure your assigned child is having FUN!

Required Student Qualifications:

- Police Check with Vulnerable Sector Search prior to start date
- Must be comfortable in the water
- Motivated and a great team player
- Current CPR and Standard First Aid is an asset but not required

On-Site Supervisor: Heather Burke hburke@vecova.ca

Kinesiology Practicum Application

Placement: Vecova Aquatics, Health and Fitness

Category: Children

Submit together to knespracticum@ucalgary.ca:

- Completed Practicum Application
- Confidentiality Agreement

Submit to Vecova:

- Police check with vulnerable sector

INSTRUCTIONS

1. Contact the on-site supervisor to arrange an interview.
2. Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
3. Submit application and required documentation (if applicable) to knespracticum@ucalgary.ca; our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW

Practicum Term

Fall _____ (year) Winter _____ (year) Spring _____ (year)

Student Information

Name: _____ UCID: _____

Phone Number: _____ Email: _____ @ucalgary.ca

Student Practicum Expectations: Why have you chosen this practicum placement? (1-2 sentences)

Code of Conduct

Students are responsible for compliance with the [University of Calgary's Code of Conduct](#).

- Yes No I have read and understood the University of Calgary's Code of Conduct.
 Yes No Do you have a pre-existing relationship(s) with person(s) (work, volunteer or personal) associated with this practicum placement?
If yes, please briefly explain the nature of the relationship:

I agree that:

- No salary or payment will be received based upon my participation in a Kinesiology practicum placement
- I will meet the expectations of the practicum placement for which I am applying
- I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).
- I will complete 60-72 hours within the dates of the term.

Start Date (first day of lectures) _____ End Date (last day of lectures) _____

I agree with the above-mentioned terms and conditions.

Student's Signature: _____ Date: _____

ON-SITE SUPERVISOR PORTION

Name: _____ Organization: Vecova Aquatics, Health and Fitness

Phone: _____ Email: _____

As the On-Site Supervisor, I agree that:

- No salary or compensation will be given to the practicum student
- I will provide sufficient hours (60-72 hours) within the term dates above, and spread evenly throughout the term (approx. 5-6 hrs/wk in Fall and Winter / 10-12 hrs/wk in Spring)
- I will complete a mid-point and final evaluation for the practicum student
- I will provide sufficient supervision, and guidance during this practicum placement
- I will send any changes / updates to knespracticum@ucalgary.ca for approval / updating
- I agree with the above-mentioned terms and conditions.

On-Site Supervisor's Signature: _____ Date: _____

CONFIDENTIALITY AGREEMENT

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to knespracticum@ucalgary.ca .

THIS AGREEMENT is made as of the _____ day of _____, 20_____.

BETWEEN: _____

(hereinafter called the “**Agency**”)

AND: _____

(hereinafter called the “**Student**”)

Whereas:

It is the Student’s legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. (“Confidential Information”).

And whereas:

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the Freedom of Information and Protection of Privacy Act and the Health Information Act (“Policies and Procedures”).

In witness hereof, the parties agree as follows:

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

Agency

Signed: _____

Print Name: _____

Title: _____

Date: _____

Student

Signed: _____

Print Name: _____

Date: _____

2500 University Drive N.W., Calgary, Alberta, Canada T2N 1 N4