

KINESIOLOGY PRACTICUM DESCRIPTION

Practicum Position Title: UC Dance and Youth Peer Leader Coordinator & Research Assistant

Agency/Company: UCalgary Faculty of Kinesiology in Collaboration with East Side Dance Festival (ESDF+)

Locations: TBD: Remote / various school locations, Students must have access to reliable transportation.

Terms Available: Winter

Number of Positions: 2

Specified Schedule: Depends on student availability, some hours Monday – Friday between 9:00am and 3:00pm will be required, some evening hours may be required

East Side Dance Festival was created 10 years ago to bring together Calgary (Calgary Board of Education & Calgary Catholic School Division) high schools offering dance option courses to share their work in a festival setting once per year. It has since grown to include workshops and scholarships and has expanded in 2023 to ESDF+ to inspire youth who dance to pursue post-secondary education. The East Side Dance Festival+ project aims to support high school dance students on a path to post-secondary studies through peer mentorship and exposure to campus life. The ESDF+ mandate is to create an inclusive community celebrated through dance and to remove barriers for youth to enter post-secondary studies.

There are two components to the position:

1. Working with representatives of East Side Dance Festival+ and the Practicum Supervisor to develop a peer mentorship program suitable for high school dance students.
2. Planning a campus tour for participating ESDF+ high schools which will take place in early May. **The practicum student may choose to voluntarily participate in the festival in May but they are under no obligation to do so, as it occurs outside of the practicum course. All hours for the practicum must be completed by the last day of Winter term classes.*

Project Duties/Responsibilities: The practicum student will be responsible for:

- Peer Leader Mentorship – identify, train and pre-coordinate the volunteer Peer Leaders who will run the campus tour in May and possible high school visits
- Conduct high school visits (specifically to the ESDF+ participating dance programs) and set up regular office hours at select schools
- Help plan campus tour
- Attend online / in-person meetings / office hours
- Liaise between Supervisor and Peer Leader volunteers
- Work with Supervisor, ESDF leaders and teachers in ESDF participating schools to plan appropriate activities based on student requests
- Monitor and answer student questions via email / online platform
- Assist with developing program displays and education resources
- Research for health promotion and educational materials and initiatives

Required Student Qualifications:

- KNES 402 *Dance and Health Promotion*, or extensive dance background
- Police information check with vulnerable sector search.
- Volunteer Clearance Form through the school districts. There is no cost for this requirement
- Time management, presentation and organizational skills
- KNES 311 *Leadership Foundations* is an asset and could be completed simultaneously to the practicum position

Contact & On-Site Supervisor: Professor Emerita Anne Flynn flynn@ucalgary.ca / ESDF leaders Kelly Brownlee and Kelsey McMahon

Kinesiology Practicum Application

Placement: UCalgary Faculty of Kinesiology / East Side Dance Festival (ESDF+)

Students must have 60 units completed to qualify for a practicum, including 30 units of KNES. Students may participate in up to three practicums, with no more than two at the same location.

INSTRUCTIONS

1. Contact the on-site supervisor to arrange an interview.
2. Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
3. Submit application and required documentation (if applicable) to knespracticum@ucalgary.ca; our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW

Practicum Term		
<input type="checkbox"/> Fall _____ (year)	<input type="checkbox"/> Winter _____ (year)	<input type="checkbox"/> Spring _____ (year)
Student Information		
Name:	UCID:	
Phone Number:	Email:	@ucalgary.ca
Student Practicum Expectations: Why have you chosen this practicum placement? (1-2 sentences)		
Code of Conduct		
Students are responsible for compliance with the University of Calgary's Code of Conduct .		
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have read and understood the University of Calgary's Code of Conduct.	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a pre-existing relationship(s) with person(s) or group(s) associated with this practicum placement? If yes, please briefly explain the nature of the relationship:	
I agree that:		
<ul style="list-style-type: none">• No salary or payment will be received based upon my participation in a Kinesiology practicum placement• I will meet the expectations of the practicum placement for which I am applying• I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).• I will complete 60-72 hours within the dates of the term.		
Start Date (first day of lectures)	End Date (last day of lectures)	
_____	_____	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.		
Student's Signature:	Date:	

ON-SITE SUPERVISOR PORTION

Name: Anne Flynn	Organization: UCalgary / East Side Dance Festival
Phone:	Email: flynn@ucalgary.ca
As the On-Site Supervisor, I agree that:	
<ul style="list-style-type: none">• No salary or compensation will be given to the practicum student• I will provide sufficient hours (60-72 hours) <u>within</u> the term dates above, and spread evenly throughout the term (approx.. 5-6 hrs/wk in Fall and Winter / 10-12 hrs/wk in Spring)• I will complete a mid-point and final evaluation for the practicum student• I will provide sufficient supervision, and guidance during this practicum placement• I will send any changes / updates to knespracticum@ucalgary.ca for approval / updating	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.	
On-Site Supervisor's Signature:	Date:

CONFIDENTIALITY AGREEMENT

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to knespracticum@ucalgary.ca .

THIS AGREEMENT is made as of the _____ day of _____, 20_____.

BETWEEN: _____

(hereinafter called the “**Agency**”)

AND: _____

(hereinafter called the “**Student**”)

Whereas:

It is the Student’s legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. (“Confidential Information”).

And whereas:

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the Freedom of Information and Protection of Privacy Act and the Health Information Act (“Policies and Procedures”).

In witness hereof, the parties agree as follows:

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

Agency

Student

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: _____

Date: _____

Date: _____

2500 University Drive N.W., Calgary, Alberta, Canada T2N 1 N4 [ucalgary.ca /knes](http://ucalgary.ca/knes)