

KINESIOLOGY PRACTICUM DESCRIPTION

Practicum Position Title: Coach Education Assistant

Agency/Company: [Canadian Sport Institute \(CSI\) Calgary](#)

Location: University of Calgary and Canada Olympic Park

Terms Available: Fall or Winter

Number of Positions: 2

Project Duties/Responsibilities:

The *Canadian Sport Institute* provides world-leading Olympic and Paralympic training environments to elite athletes and coaches across Alberta. With the support of their partners, their team of experts delivers sport science and medicine, coaching and life services to power podium performances and help Canada win more medals.

Under strict supervision, the practicum student will:

- Assist coaches with video recording and provide video analysis from sport specific workouts. Additional opportunities to collaborate with coaches in the Advanced Coaching Diploma (ACD) program.
- Offer support for coaching in both training and competition environments (observe and provide feedback to both the coach and coaching program coordinator).
- Assist the National Coaching Director and Coaching Programmer with program delivery by:
 - Attending pre-determined learning workshops (Managing Conflict, Coaching and Leading Effectively, Developing Athletic Abilities, Psychology of Performance, Preventions and Recovery of Injuries, Leading Drug Free Sport).
 - Assisting with equipment (video camera, workbooks, etc.) setup
 - Participating in the delivery of National Coaching Certification Program (NCCP) & Advanced Coaching Diploma Program (ACD) and supporting in audio visual delivery of the workshop across the province.
- Assist with research, marketing, administration and promotion of coach development workshops.
- Example project: Practicum student will research training opportunities in the Province in sport in Alberta. What are other training opportunities that other host agencies offer? What training opportunities exist for coaches that want to work with adaptive athletes or athletes with special needs in Alberta?
- Provide support within the Athlete Resource Center as required, assisting the Life Service Manager. Attend on-site Professional Development meetings & workshops which focus on Coach Education for NCCP Multi-Sport and High Performance ACD Coaches.

Required Student Qualifications:

- Computer and Video Camera Proficiency
- Video editing software literacy

Assets:

- Major in Leadership in Pedagogy and Coaching
- Experience with coaching

On-Site Supervisor: Jason Sjostrom, jsjostrom@csicalgary.ca (include resume and cover letter)

Kinesiology Practicum Application

Placement: [Canadian Sport Institute \(CSI\) Calgary](#)

Students must have 60 units completed to qualify for a practicum, including 30 units of KNES
Students may participate in up to three practicums, with no more than two at the same location

Submit together to
knespracticum@ucalgary.ca:
 Completed Practicum Application
 Confidentiality Agreement

INSTRUCTIONS

1. Contact the on-site supervisor to arrange an interview.
2. Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
3. Submit application and required documentation (if applicable) to knespracticum@ucalgary.ca; our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW

Practicum Term		
<input type="checkbox"/> Fall _____ (year)	<input type="checkbox"/> Winter _____ (year)	<input type="checkbox"/> Spring _____ (year)
Student Information		
Name:	UCID:	
Phone Number:	Email:	@ucalgary.ca
Student Practicum Expectations: Why have you chosen this practicum placement? (1-2 sentences)		
Code of Conduct		
Students are responsible for compliance with the University of Calgary's Code of Conduct .		
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have read and understood the University of Calgary's Code of Conduct.	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a pre-existing relationship(s) with person(s) or group(s) associated with this practicum placement? If yes, please briefly explain the nature of the relationship:	
I agree that:		
<ul style="list-style-type: none">• No salary or payment will be received based upon my participation in a Kinesiology practicum placement• I will meet the expectations of the practicum placement for which I am applying• I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).• I will complete 60-72 hours within the dates of the term.		
Start Date (first day of lectures)	End Date (last day of lectures)	
_____	_____	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.		
Student's Signature:	Date:	

ON-SITE SUPERVISOR PORTION	
Name: Jason Sjostrom	Organization: Canadian Sport Institute, Calgary
Phone:	Email: jsjostrom@csicalgary.ca
As the On-Site Supervisor, I agree that:	
<ul style="list-style-type: none">• No salary or compensation will be given to the practicum student• I will provide sufficient hours, supervision, and guidance during this practicum placement• I will complete a mid-point and final evaluation for the practicum student.	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.	
On-Site Supervisor's Signature:	Date:

CONFIDENTIALITY AGREEMENT

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to knespracticum@ucalgary.ca.

THIS AGREEMENT is made as of the _____ day of _____, 20_____.

BETWEEN:

(hereinafter called the "**Agency**")

AND:

(hereinafter called the "**Student**")

Whereas:

It is the Student's legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. ("Confidential Information").

And whereas:

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the *Freedom of Information and Protection of Privacy Act* and the *Health Information Act* ("Policies and Procedures").

In witness hereof, the parties agree as follows:

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

Agency

Student

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: _____

Date _____

Date: _____

2500 University Drive N.W., Calgary, Alberta, Canada T2N 1N4

ucalgary.ca/knes