Did You Know: Deadlines

Student Enters Program (typically in September)

- •Student Supervisor Checklist of Expectations completed
- •Intellectual Property Awareness Agreement completed
- https://grad.ucalgary.ca/current-students/forms-documents



3 mos.

6 mos.

- •Student has applied for available awards
- Supervisory Committee Appointed PhD

Maximum
PhD
Candidacy
Completion

28 months (direct entry) 36 months (MSc-PhD transfer)

12 mos.

- •One committee meeting occurs annually (minimum), minutes submitted to Graduate Coordinator
- Progress Report completed online by Student & Supervisor

24 mos.

- One committee meeting occurs annually (minimum), minutes submitted to Graduate Coordinator
- Progress Report completed online by Student & Supervisor
- •PhD Student Proposal Approved

Maximum PhD Completion

6 years (expected 4 yrs)

28 mos.

•Deadline for PhD Candidacy Oral Exam

Did You Know: Deadlines

Checklist

	MSc First 2 Weeks: Meeting with student and supervisor Student-Supervisor Checklist of Expectations Intellectual Property Awareness Agreement Both forms submitted to Graduate Coordinator	PhD First 2 Weeks: Meeting with student and supervisor Student-Supervisor Checklist of Expectations Intellectual Property Awareness Agreement Both forms submitted to Graduate Coordinator
	First 2 Months: Develop GANTT or similar for term, year, and program ☐ Some basic examples are available at https://www2.le.ac.uk/offices/ld/resources/dissertations/getting-started/your-time-management/gantt-charts/gantt-charts	 □ First 2 Months: Develop GANTT or similar for term, year, and program □ Some basic examples are available at https://www2.le.ac.uk/offices/ld/resources/cissertations/getting-started/your-time-management/gantt-charts/gantt-charts
	Grant Deadlines: Ongoing See 'Funding: Award Deadlines Calendar; document	 Grant Deadlines: Ongoing See 'Funding: Award Deadlines Calendar; document
	3 Months: Committee Appointed Email committee to Graduate Coordinator who will generate appointment form	 6 Months: Committee Appointed Email committee to Graduate Coordinator who will generate appointment form
Q	lote: Methods class in Fall to help develop Research Question; Stats class(es) in winter to finalize research lan and analysis	Note: Methods class in Fall to help develop Research Question; Stats class(es) in winter to finalize research plan and analysis
	G-12 Months: Proposal Approved ☐ In-person committee meeting ☐ Minutes submitted to Graduate Coordinator ☐ Proposal Approval Form (https://www.ucalgary.ca/knes/current-students/graduates/thesis-handbook)	 6-24 Months: Proposal Approved In-person committee meeting Minutes submitted to Graduate Coordinator Proposal Approval Form (https://www.ucalgary.ca/knes/current-students/graduates/thesis-handbook)
	6-24 Months: Research ongoing 24 Months (approximate): Thesis Defence See 'Defences' document	28 Months: Oral Candidacy Exam https://ucalgary.ca/knes/files/knes/knes- candidacy-requirements-final-approved- version.pdf
	Graduate!	□ 6 Months onward: Research ongoing □ 48-60 Months (approximate): Thesis Defence See 'Defences' document □ Graduate! □
	Annual Requirements	
	☐ May 15: Annual Progress Report (o☐ 12 Months: Annual supervisory cormeeting	

☐ Minutes submitted to Graduate Coordinator