

KINESIOLOGY PRACTICUM DESCRIPTION

Practicum Position Title: Faculty of Kinesiology Equity, Diversity and Inclusion (EDI) Committee Assistant

Agency/Company: Faculty of Kinesiology, University of Calgary

Locations:

On Campus

Terms Available: Fall, Winter, or Spring (Tentative)

Number of Positions: 1

Specified Schedule: Will be discussed during interview to work with student's schedule

Organization Description:

The [Faculty of Kinesiology EDI Committee](#) is committed to removing constructed barriers that continue to negatively impact equity-deserving groups, including women, Indigenous and racialized people, people with disabilities, LGBTQI2S+ individuals, people of different sizes, individuals from across social classes, and all their intersections.

Practicum Duties/Responsibilities:

- Plan and promote a minimum of one event or [workshop](#) during the practicum term with input from the EDI committee.
- Attend monthly one hour EDI Committee meetings in an engaged and proactive manner.
- Attend the Kinesiology Undergraduate working groups
- Research and provide appropriate content for the Kinesiology EDI web page. Current examples can be found [here](#).
- Provide the Supervisor and Committee feedback and suggestions for future practicum placements through a written report and presentation to the EDI Committee towards the end of the term.

Required Student Qualifications:

- KNES 244 – Sociology of Movement
- KNES 253 – Intro to Sports Psychology
- KNES 344 – Gender, Sexuality and Sport
- Motivated to work with diverse populations

Student Assets:

- A sincere interest in EDI initiatives.
- Strong communication skills.

On-Site Supervisors: Jodie McGill and David Vink.

On-Site Contact: Jodie McGill, jdmcgill@ucalgary.ca

All applicants should submit a resume and cover letter, indicating areas of interest within Equity, Diversity and Inclusion to Jodie McGill at jdmcgill@ucalgary.ca

Kinesiology Practicum Application

Placement: Faculty of Kinesiology Equity, Diversity and Inclusion (EDI) Committee Assistant

Students must have 60 units completed to qualify for a practicum, including 30 units of KNES
Students may participate in up to three practicums with different organizations.

Submit together to
knespracticum@ucalgary.ca:

- Completed Practicum Application
- Confidentiality Agreement

INSTRUCTIONS

- Contact the on-site supervisor to arrange an interview.
- Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
- Submit application and required documentation (if applicable) to knespracticum@ucalgary.ca; our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW

Practicum Term

Fall _____ (year) Winter _____ (year) Spring _____ (year)

Student Information

Name: _____ UCID: _____

Phone Number: _____ Email: _____ @ucalgary.ca

Student Practicum Expectations: Why have you chosen this practicum placement? (1-2 sentences)

Code of Conduct

Students are responsible for compliance with the [University of Calgary's Code of Conduct](#).

- Yes No I have read and understood the University of Calgary's Code of Conduct.
 Yes No Do you have a pre-existing relationship(s) with person(s) or group(s) associated with this practicum placement?
If yes, please briefly explain the nature of the relationship:

I agree that:

- No salary or payment will be received based upon my participation in a Kinesiology practicum placement
- I will meet the expectations of the practicum placement for which I am applying
- I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).
- I will complete 60-72 hours within the dates of the term.

Start Date (first day of lectures) End Date (last day of lectures)

I agree with the above-mentioned terms and conditions.

Student's Signature: _____

Date: _____

ON-SITE SUPERVISOR PORTION

Name: Jodie McGill.

Organization: University of Calgary

Phone: _____

Email: jdmcgill@ucalgary.ca

As the On-Site Supervisor, I agree that:

- No salary or compensation will be given to the practicum student
- I will provide sufficient hours, supervision, and guidance during this practicum placement
- I will complete a mid-point and final evaluation for the practicum student.

I agree with the above-mentioned terms and conditions.

On-Site Supervisor's Signature: _____

Date: _____

CONFIDENTIALITY AGREEMENT

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to knespracticum@ucalgary.ca.

THIS AGREEMENT is made as of the _____ day of _____, 20____.

BETWEEN:

(hereinafter called the "**Agency**")

AND:

(hereinafter called the "**Student**")

Whereas:

It is the Student's legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. ("Confidential Information").

And whereas:

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the *Freedom of Information and Protection of Privacy Act* and the *Health Information Act* ("Policies and Procedures").

In witness hereof, the parties agree as follows:

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

Agency

Student

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: _____

Date _____

Date: _____