

## **KINESIOLOGY PRACTICUM DESCRIPTION**

**Practicum Position Title: Health Promotion/Recreation Program Assistant**

**Agency/Company: [Kids Cancer Care \(KCC\)](#)**

**Location: 5757 4 St SE, Calgary, AB**

**Terms Available: Fall or Winter**

**Number of Positions: 1**

### **Project Duties/Responsibilities:**

*Kids Cancer Care (KCC)* is a charitable organization that helps build bridges of hope and pillars of support for families fighting childhood cancer. This practicum placement will focus on the Camp & Outreach area and work closely with families affected by childhood cancer. *KCC* provides camp and outreach programs to the whole family, and supports young children and teens affected by cancer, their siblings, bereaved siblings and parents. Interested students will work with the teen and parent populations.

Under supervision, practicum students will be involved in:

### **Orientation and Knowledge**

- Meet *KCC* staff and become familiar with facility
- Become oriented and gather information on all of *KCC* events, programs and camps such as:
  - Family Events - These give parents and children a chance to catch up while doing fun activities around Calgary. These activities include COP Family Ski Day, Theatre Calgary's Cool Yule presentation of "A Christmas Carol", Survivor Day, Mother's Day Brunch and family barbeques.
  - Teen Nights - These offer young people social, recreational and leadership development opportunities. It's a great way for teen campers to stay connected throughout the year. Teen Nights include activities such as Best Buy Games Night, Murder Mysteries, Corn Maze, Laser Tag and more.
  - Teen Leadership Program - Runs September through May each year and offers teens a chance to give back to their community by helping those in need. Teens are responsible for designing and overseeing key projects throughout the year, including helping out at Kids Cancer Care programs and events, soup kitchens and other community events such as the Calgary Marathon.

### **Program Facilitation**

- As the term progresses, the practicum student will be able to assist in leading a family event. This will include program planning including planning a theme, promoting the event, site set up, facilitation of event, site clean-up, program follow up.
- Develop a relationship with at least one collaborative partner (e.g. community group, business group) to be integrated into a program.
- As on-site program leader, student will be responsible to be a *KCC* representative and ensure that the policies and guidelines of Kids Cancer Care are adhered to.

**Program Support**

- Support and lead volunteers at a family event answering questions regarding the event and passing on information to the program lead and on-site supervisor
- Provide support in the teen leadership program by researching ideas on leadership and facilitating workshops on public speaking, confidence, organization or scheduling.
- Aid in building a year round program plan for the following teen leadership program

**Program Evaluation**

- Develop a family event survey for families involved in the foundation
- Evaluate results and propose changes accordingly

**Required Student Qualifications:**

- Current CPR and First Aid Certification
- Valid Driver's License and access to vehicle

**On-Site Supervisor:** Nikki Lamarche, [lamarche@kidscancercare.ab.ca](mailto:lamarche@kidscancercare.ab.ca)

# Kinesiology Practicum Application

## Placement: [Kids Cancer Care \(KCC\)](#)

Students must have 60 units completed to qualify for a practicum, including 30 units of KNES  
Students may participate in up to three practicums, with no more than two at the same location

**Submit together to**  
**knespracticum@ucalgary.ca:**  
 Completed Practicum Application  
 Confidentiality Agreement

**Submit to KCC:**  
 CPR & First Aid Cert.

### INSTRUCTIONS

1. Contact the on-site supervisor to arrange an interview.
2. Bring a copy of this application with the completed student portion to your interview to be completed by the On-Site Supervisor.
3. Submit application and required documentation (if applicable) to [knespracticum@ucalgary.ca](mailto:knespracticum@ucalgary.ca); our office will email your @ucalgary address within 5 business days with next steps for you and your On-Site Supervisor.

**STUDENT PORTION – COMPLETE PRIOR TO INTERVIEW**

<b>Practicum Term</b>		
<input type="checkbox"/> Fall _____ (year)	<input type="checkbox"/> Winter _____ (year)	<input type="checkbox"/> Spring _____ (year)
<b>Student Information</b>		
<b>Name:</b>	<b>UCID:</b>	
<b>Phone Number:</b>	<b>Email:</b>	@ucalgary.ca
<b>Student Practicum Expectations:</b> Why have you chosen this practicum placement? (1-2 sentences)		
<b>Code of Conduct</b>		
Students are responsible for compliance with the <a href="#">University of Calgary's Code of Conduct</a> .		
<input type="checkbox"/> Yes <input type="checkbox"/> No   I have read and understood the University of Calgary's Code of Conduct.		
<input type="checkbox"/> Yes <input type="checkbox"/> No   Do you have a pre-existing relationship(s) with person(s) or group(s) associated with this practicum placement? If yes, please briefly explain the nature of the relationship:		
<b>I agree that:</b>		
<ul style="list-style-type: none"><li>• No salary or payment will be received based upon my participation in a Kinesiology practicum placement</li><li>• I will meet the expectations of the practicum placement for which I am applying</li><li>• I will be punctual throughout my practicum placement and will adequately notify the On-Site Supervisor about any absence(s).</li><li>• I will complete 60-72 hours within the dates of the term.</li></ul>		
<b>Start Date</b> (first day of lectures)	<b>End Date</b> (last day of lectures)	
_____	_____	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.		
<b>Student's Signature:</b>	<b>Date:</b>	

<b>ON-SITE SUPERVISOR PORTION</b>	
<b>Name:</b> Nikki Lamarche	<b>Organization:</b> Kids Cancer Care (KCC)
<b>Phone:</b>	<b>Email:</b> <a href="mailto:lamarche@kidscancercare.ab.ca">lamarche@kidscancercare.ab.ca</a>
<b>As the On-Site Supervisor, I agree that:</b>	
<ul style="list-style-type: none"><li>• No salary or compensation will be given to the practicum student</li><li>• I will provide sufficient hours, supervision, and guidance during this practicum placement</li><li>• I will complete a mid-point and final evaluation for the practicum student.</li></ul>	
<input type="checkbox"/> I agree with the above-mentioned terms and conditions.	
<b>On-Site Supervisor's Signature:</b>	<b>Date:</b>

## **CONFIDENTIALITY AGREEMENT**

Practicum students and the agency must complete the signed confidentiality agreement and submit it (along with the practicum application form) to [knespracticum@ucalgary.ca](mailto:knespracticum@ucalgary.ca).

THIS AGREEMENT is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BETWEEN:

\_\_\_\_\_

(hereinafter called the "**Agency**")

AND:

\_\_\_\_\_

(hereinafter called the "**Student**")

**Whereas:**

It is the Student's legal and ethical responsibility to protect the privacy, confidentiality and security of all records, proprietary information and other confidential information relating to the Agency, including business, employment and medical information relating to patients, members, employees and health care providers. ("Confidential Information").

**And whereas:**

The Agency has adopted policies and procedures regarding Confidential Information including its policies and procedures for complying with the *Freedom of Information and Protection of Privacy Act* and the *Health Information Act* ("Policies and Procedures").

**In witness hereof, the parties agree as follows:**

1. The Agency agrees to disclose and the Student agrees to receive Confidential Information in furtherance of participating in his/her practicum with the Agency, as set out in the Practicum Agreement.
2. The Agency agrees to advise, instruct and guide the Student as to the Policies and Procedures.
3. Upon receipt of the information set out in paragraph 2 herein, the Student agrees to use his/her best efforts to comply with the Policies and Procedures and to protect the Confidential Information, or any part thereof, and prevent it from being disclosed to any person contrary to the Policies and Procedures.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the day and year first written above.

**Agency**

**Student**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

Date: \_\_\_\_\_